



# GAVIN SAMSON MABEN

Master in Hospital  
Administration

## CONTACT

**Tel: 0824 6613246**  
**Mob : +91 89040 01124**  
**Email**  
**samsongavin923@gmail.com**  
**Udupi - Pin: 576101**

## SKILLS

- Interpersonal Skills
- Quick Learner & Adaptable
- Documentation & Reporting
- Effective Communication Skills
- Organizing Capability
- Good Supervisory Power
- Ability to work on own initiative
- Customer Oriented
- Strong Secretarial, admin & computer skills

## LANGUAGES

## CARRER OBJECTIVE

Having completed a postgraduate program in master's hospital administration (MHA) at the Rajiv Gandhi University of Health Science (RGUHS) in Bangalore, India's A.J. Institute of Hospital Management (AJIHM) in Mangalore I've promised to give it my all and demonstrate my excellence, and I would like to work for a company where I can use my knowledge, abilities, and skills to accomplish tasks in an amazing way and meet the institution's goals.

## ACADEMIC PROFILE

### Masters in Hospital Administration:

A.J Institutes Of Hospital Management (Affiliated By Rajiv Gandhi University Of Health Science Bangalore) (2022-2024) Pursuing

### Bachelors In Hospital Administrations 2018-2021

A.J Institutes Of Hospital Management (Affiliated By Rajiv Gandhi University Of Health Science Bangalore)

### PRE UNIVERSITY COLLEGE

Jnanaganga PU college, Nellikatte, Udupi (2018)

### SSLC

Shree Narayana Guru English Medium School, Malpe, Udupi (2016)

## INTERNSHIP

Intern in Human Resource Department at A.J Institutes of Hospital Management, Mangalore, Karnataka

16/08/2024 – 31/10/2024

Assisting in fostering a positive workplace culture by organizing employee engagement activities, handling queries, and ensuring clear communication between staff and management

Worked under Hospital Administrator for 6 months during Operations Period. By Enhancing operational efficiency, analyzing patient flow, resource allocation, and departmental processes, contributing to smoother transitions and reduced wait times. Supported quality improvement initiatives by assisting in the collection and analysis of patient feedback (PREMs) and ensuring compliance with healthcare standards and accreditation requirements.

- English
- Kannada
- Hindi
- Tulu

### **AUDIT TOPICS**

- Evaluation, streamlining & refinement of the basic under trial version of paperless medical record module for the Outpatient departments at AJIMS
- An Audit on deviation in approved shift v/s actual shift of AJHRC employees.
- A Study on scheduling and utilization rate in super specialty operation Theatre in Tertiary Care Hospital
- Comparative analysis of training methods for Grade IV and nursing staff in Tertiary care hospital: Effectiveness and impact.
- As of NABH Digital Accreditation consultant profile onboarding into HR OPAL Software.
- Audit on machine and manpower utilization of housekeeping

### **ACHIEVEMENT AND AWARDS**

- Certificate of program for Quality and Accreditation (CPQA) by CAHO (Consortium of accredited healthcare organizations) held on 5th to 7th February, 2024 at A. J. Institute of Hospital Management, Mangalore, Karnataka
- Certificate of participation in the National Conference CAHO SAKCON 2023 on “Operational
- Excellence in Healthcare” held on 15 & 16 September 2023 at NIMHANS convention Centre, Bengaluru
- Certificate for Problem Solving Pro Digital Course completed for QualTech Prize Education 2024
- Certificate for Junior Qualitist from QIMPRO Foundation.
- Compared & Member Of Halo 2019 National Level Conference Organized In A.J Hospital & Research Centre Mangalore, Karnataka